

Present:

Mr A Henry	Airedale NHS Trust
Dr C Beckett	Bradford Teaching Hospitals NHS Foundation Trust
Dr R Calvert	
Mr J May (Chair)	
Ms T Wilcocks	
Dr U Raja	Calderdale and Huddersfield NHS Foundation Trust
Dr A Verma	
Mr G Dyke	Harrogate and District NHS Foundation Trust
Dr A Cairns	Leeds Teaching Hospitals NHS Trust
Ms A Craig	
Mr J Hayden	
Mrs S Huntley	
Dr K Naik	
Dr G Radhakrishna	
Mr A Sarela	
Ms H Wordsworth	
Dr P Sahay	Mid Yorkshire Hospitals NHS Trust
Mr & Mrs A Smith	User Partnership Group
Ms K Morton	York Hospitals NHS Foundation Trust
Dr G Robins	
Miss E Jehan	Yorkshire Cancer Network
Mr P Melling	
Mrs H Ryan	
Ms F Stephenson	
Mrs F Halstead	Yorkshire Cancer Research Network
Ms C Moriarty	

Apologies

Dr D Clements, Dr M Denyer, Dr S Feldman, Mrs C Ferguson, Ms A Fletcher, Ms W Markey, Ms A Procter, Dr D Swinson, Ms L Verity

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
42	Tracey Wilcocks welcomed the Group on behalf of John May and introductions were made. The Group welcomed new member Hayley Wordsworth, Senior Dietician at LTHT and Gerry Robins, Consultant Gastroenterologist at York. To add to new members to the Group.	E Jehan	02.02.2010
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
43	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A

3. Matters arising			
3.1 Service Improvement Lead			
Log No	Action	Lead(s)	Deadline
44	<p>Fiona Stephenson informed the Group that Daniel Swinson has expressed an interest in taking on the role of Service Improvement Lead and is awaiting confirmation from his Clinical Lead.</p> <p>► Post Meeting Note</p> <p>Following the meeting Daniel Swinson reported that he is unable to take on the role of Service Improvement Lead as his current job plan is unable to incorporate further management roles.</p> <p>To discuss at the next meeting.</p>	F Stephenson	08.06.2010
3.2 Locality MDT Updates			
Log No	Action	Lead(s)	Deadline
45	<p>► Bradford</p> <p>A new MDT Coordinator is in post. The Trust has made the decision not to recruit a new CNSs following the departure of Helen Hey. PPM will come on line later this year.</p> <p>► Leeds</p> <p>A 5th Surgeon will be joining the team in May to compensate for Abeezar Sarela and Simon Dexter going part time. Kate Smith has been seconded to the role of Oncology Matron, in her absence Sharon Huntley is taking on some of this work and Claire Whitaker has joined the team on secondment.</p> <p>► Mid Yorks</p> <p>The Local MDT - Central MDT video link has been deferred to April. The Trust has this week started holding their MDT on the same day as the Central MDT, this was well attended with 2 Histopathologists attending alternately however Radiology representation is an ongoing issue. Until April one of the Trust CNSs will attend the Central MDT to present the Mid Yorks cases.</p> <p>► York</p> <p>Gerry Robins has joined the team as Lead for Upper GI Cancer. The Trust are still experiencing technical problems with the quality of sound and vision when linking into the Central MDT via video link. The Trust are not on board with PPM so there are some issues with them receiving the same minutes. A bid has been put into Macmillan for another Upper GI CNS and a decision is expected by the end of January.</p> <p>► Calderdale & Huddersfield</p> <p>A part time Band 6 CNS post is being re-advertised, this was advertised before Christmas with only 1 candidate who was not appropriate. A request was made for the Network to circulate the Advert to Trust Lead Cancer Nurses, Managers and Nursing Groups.</p> <p>To continue to provide regular updates to the Group.</p>	All	Ongoing
46	To circulate the Calderdale & Huddersfield band 6 CNS job advert.	E Jehan	02.02.2010

4. Peer Review			
4.1 Briefing for the YCN Peer Review Visit – 26th March 2010			
Log No	Action	Lead(s)	Deadline
47	<p>Helen Ryan, YCN Peer Review Support Manager presented to the Group on the upcoming Peer Review visits. The Upper GI NSSG visit will take place on 26th March 2010, invites have gone out to key members of the Group:</p> <ul style="list-style-type: none"> • Chair • Vice Chair • Service Improvement Lead • User Involvement and Patient Information Lead • Oncologist/ Surgeon • Research Lead <p>Other representatives to be included in the visit will be:</p> <ul style="list-style-type: none"> • Service User/ Carer • Cancer Manager • YCN Team member • Commissioner <p>Concerns were raised that the Upper GI and Pancreatic NSSG visits run concurrently, however Alan Anthony (Research Lead) and Aidan Henry (UI & PI Lead) are key members of both NSSGs. Tracey Wilcocks is also Chair of both Specialist Groups.</p> <p>The Group agreed that Tracey Wilcocks and Lisa Verity would represent the Specialist Group and User Involvement at the Upper GI Visit.</p> <p>To confirm attendance at the Visit to Helen Ryan.</p>	All	02.02.2010
48	<p>Alan and Dorothy Smith, Service User representatives on the Group confirmed they are keen to be involved in the visit.</p> <p>To formally invite Alan and Dorothy Smith to the Visit.</p>	H Ryan	02.02.2010
49	To circulate the Peer Review presentation.	E Jehan	02.02.2010
5. Audit update			
Log No	Action	Lead(s)	Deadline
50	<p>John May informed the Group that he met with Daniel Swinson prior to the meeting to discuss the audit and it is hoped the results will be ready to present at the Educational Event in May.</p> <p>To continue to work on the Group audit.</p>	D Swinson / P Melling	Ongoing
51	To present audit results at the Educational Event.	All	14.05.2010
52	<p>Philip Melling informed the Group that an annual Group audit is a Peer Review Requirement and advised the Group to start thinking about topics for the 2011 audit.</p> <p>To bring possible audit topics for 2011 to the June meeting.</p>	All	08.06.2010
53	<p>The Group were reminded that the deadline for inputting data to the National Oesophago-Gastric Audit is February 20th. Jeremy Hayden reported to date he has entered over 600 cases for LTHT.</p> <p>The Group agreed to re-look at the minimum dataset once the final national audit report had been published to learn from any important findings and to synchronise data items across the Network and within PPM. This will allow the Group to build on the successes of the national audit and also provide a local YCN perspective as well.</p> <p>To add to the next meeting agenda.</p>	E Jehan	02.02.2010

Upper GI Group : Actions of the meeting held on Tuesday 19th January 2010 2:00pm

6. Nurses Update			
Log No	Action	Lead(s)	Deadline
54	Tracey Wilcocks updated the Group on behalf of the Upper GI Specialists Group; following the last meeting she has met with Alan and Dorothy Smith and it has been agreed that they will begin to attend the Specialist Group meetings as this may be a better forum for them to introduce their ideas, it has also been agreed to have a standing User Involvement and Patient Information slot on the NSSG agenda. To continue to provide regular updates to the Group.	T Wilcocks	Ongoing
7. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
55	Philip Melling presented National Data on the incidence, 1 year survival and 5 year survival for Oesophageal and Gastric Cancer along with the latest CWT data. To continue to provide regular updates to the Group.	P Melling	Ongoing
8. YCRN update			
Log No	Action	Lead(s)	Deadline
56	Fiona Halstead presented the YCRN Performance Report circulated with the meeting papers. To continue to provide regular updates to the Group.	F Halstead / YCRN	Ongoing
9. Educational Event			
Log No	Action	Lead(s)	Deadline
57	The Group were informed that the joint Upper GI & Pancreatic Event has been booked for Friday 14th May at the Pavilions of Harrogate. The Group discussed possible presentation topics; <ul style="list-style-type: none"> • Audit results • CPX Testing • National Data It was agreed that the MDT Case Presentation worked very well last year and this should be a standing topic. Tracey Wilcocks reported that the Specialist Group are part way through an audit of Post Operative Feeding Practise and could put a presentation together. It was suggested that the Upper GI Group have the morning session as they had the afternoon session last year. To develop a half day programme.	J May	Ongoing
58	The Group requested a Save the Date flyer be circulated while the programme is in development. To circulate a Save the Date flyer to the Group.	E Jehan	02.02.2010

10. Any Other Business			
Log No	Action	Lead(s)	Deadline
59	<p>Alan Smith raised the possible long term side affects of surgery.</p> <p>John May reported that quality of life is an area where work is ongoing for Oesophageal patients.</p> <p>Tracey Wilcocks suggested that this is an area of work that is being picked up by the Specialists Group.</p> <p>To take forward in the Specialists Group.</p>	T Wilcocks	18.11.2010
60	<p>► York/Leeds UGI MDT - Staging Laparoscopies</p> <p>John May informed the Group of the recent informal email correspondence between Leeds and York with regard to York performing staging laparoscopies locally. Gerry Robins explained that this had arisen over the Christmas period when York had done this for various reasons.</p> <p>The current YCN guidelines state that staging laparoscopies should be performed by a member of the SMDT. Gerry Robins explained that the proposal had the support of the York surgical team and Lead Clinician. The York surgeons have the required surgical skills and facilities to carry out these procedures. Jeremy Hayden confirmed that he agreed with this.</p> <p>The Group discussed this in detail, it was suggested that although this may be beneficial for the patient and the skills may exist outside of LTHT often the laparoscopy is required following questions raised at MDT and if the procedure is carried out by someone not present at the MDT the questions may not always be answered.</p> <p>Fiona Stephenson reported that this has only been brought to the attention of the Network today and she has only been able to have a brief email conversation with Sean Duffy, YCN Medical Director.</p> <p>To liaise with LTHT surgical colleagues and bring to the June meeting a proposal for discussion outlining:</p> <ul style="list-style-type: none"> • the benefits for patients; • the impact on the pathway and any consequences for CWT; • how clinical standards will be set and monitored; • what needs to be in place in case other referring Trusts wish to do the same; • how surgical teams communicate the interface between the SMDT and York MDT. 	G Robins	08.06.2010
61	To add to the June meeting agenda.	E Jehan	02.02.2010
62	<p>The Group agreed to alternate meeting start times with the Pancreatic Group.</p> <p>To change June meeting to 3.45pm.</p>	E Jehan	02.02.2010

Date of Next Meeting(s)

Friday 14th May 2010 9:00am
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [Educational Event]

Tuesday 8th June 2010 3:45pm
Teaching Room 1, C Floor, Field House, Bradford Royal Infirmary

Thursday 18th November 2010 2:00pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital