

YORKSHIRE CANCER NETWORK

Upper GI Group

Minutes of the meeting held on
Tuesday 7th February 2006, 4.00pm
YCRN Room 1, Ida Nurses Home, Cookridge Hospital

Present:	Mr A Henry	Airedale NHS Trust
	Mr J Gokhale	Bradford Teaching Hospitals NHS Foundation Trust
	Ms H Hey	
	Dr C Kay (Chair)	
	Ms W Driver	Calderdale & Huddersfield NHS Trust
	Dr A Verma	
	Dr A Anthoney	Leeds Teaching Hospitals NHS Trust
	Dr A Crellin	
	Mr S Dexter	
	Dr M Denyer	
	Ms S Huntley	
	Sister K Smith	
	Miss L Carroll	Yorkshire Cancer Network
	Mr S Duffy	
	Mr P Melling	
	Ms F Stephenson	
	Ms C Sleigh	Yorkshire Cancer Research Network

1. Apologies for absence

Apologies were received from Mr C Brigg, Dr R Calvert, Dr S Cheeseman, Dr D Clements, Ms M Clough, Dr J Dent, Ms J Hirst, Dr D Sebag-Montefiore, Prof M Seymour, Mr B Tinkler, Ms L Verity and Ms T Wilcox.

Dr Kay welcomed Mr Sean Duffy, Medical Director for the YCN to the group.

2. Minutes from the last meeting

The minutes of the last meeting were confirmed as an accurate record.

3. Matters Arising

• YCN Upper GI Referral Guidelines meeting feedback and proposed next steps

Ms Stephenson gave feedback to the group on the Upper GI Referral Guidelines meeting that took place on Tuesday 18th October at the Holiday Inn, Leeds Bradford Airport. A report highlighting the key issues raised at this meeting was circulated to relevant colleagues. Ms Stephenson suggested they set up a multidisciplinary cross Network group to take forward the development of these guidelines. Ms Stephenson proposed primarily they hold two separate meetings one for Central Yorkshire (Leeds Harrogate, Mid Yorkshire and York) and one for West Yorkshire Upper GI MDTs to undertake work on the development of referral guidelines and service developments for oesophago-gastric cancer in the YCN. *(Since this meeting a date for the West Yorkshire has been scheduled for Wednesday 26th April 2006, 4.00pm – 6.30pm and Central Yorkshire on Thursday 27th April 2006, 2.00pm – 4.30pm).*

ACTION: Ms Stephenson to circulate invitation letters to referral pathway meetings (actioned)

4. Developments in Upper GI Services

- **West Yorkshire**
- **Interventional EUS**

Dr Kay noted that he has been in discussion with Dr Crellin regarding a tele-medicine link between the two sites.

Ms Sarah Jowett, Gastroenterologist is currently being trained up in EUS.

- **Central & North Yorkshire**
- **Pancreatic EUS**

Mr Dexter summarised the work being undertaken in preparation for the opening of the NOW.

A group discussion took place regarding PET scanning. Members acknowledged the need for work to be undertaken to improve the management of investigations within pathways.

It is anticipated by June/July 2006 there will be a mobile PET scanner in Leeds.

Mr Duffy proposed multidisciplinary colleagues from across the Network with an interest in PET form a group to work on protocols etc.

Dr Kay agreed to contact Gary Cook from the Royal Marsden Hospital regarding their referral process for oesophago-gastric cancer.

ACTION: Dr Kay to contact Garry Cook

5. Peer Review update

The second draft Network Peer Review report has been circulated. Remedial action plans addressing the concerns and comments highlighted in the draft report are to be sent to the Network by 15th March for submission to the Northern Zonal Team by the 24th March 2006. The final report will be published on 7th April 2006.

Although the second draft report did not take into consideration the comments the Network fed back to the Zonal Team regarding factual error in the Upper GI section of the first draft Ms Stephenson said this can be addressed in the Action Plan. As agreed at the Pancreatic meeting Ms Stephenson will raise the groups concerns once again with the Zonal Team.

Ms Stephenson summarised the concerns raised in the report. The group accepted her offer to produce a draft remedial Action Plan in collaboration with the Chair.

ACTION: Ms Stephenson to produce draft remedial Action Plan.

6. Service Improvement Lead

It was agreed the Service Improvement and User Involvement & Patient information Lead Roles for the YCN Pancreatic and YCN Upper GI Group are to be split and therefore Leads for the YCN Pancreatic are to be nominated. The YCN Upper GI nurses group felt it would be beneficial if they map straight to test across the Network and share best practices. Ms Hey highlighted the importance of there being a nominated Service improvement Lead for each locality. An in-depth discussion followed. Ms Hey said she is happy to meet with the Service improvement Lead at each locality to discuss what Service improvement projects are being undertaken. Members will agree the Service Improvement projects to be undertaken by the Network at the next meeting.

ACTION: Group to agree Service Improvement projects

Ms Hey to work with Ms Stephenson & MDT SI Leads to identify service improvement priorities from MDT action plans to inform the development of the pathway

7. User Involvement and Patient information Lead

Sister Smith explained that the YCN User Partnership Group is very keen to look at ways in which they can strengthen links with the NSSG and are particularly keen to have a service user/carer representative at the meetings. Members present supported this idea and agreed the representative does not necessarily have to have experience of Upper GI Cancer.

8. Cancer Waiting Times

Mr Melling presented the latest CWT data which included 31 day and 62 day targets for Q2 2005/06, Q3 2005/06 for urgent referral – first seen; decision to treat – treatment and urgent referral – treatment. Members reviewed and discussed reasons for breaches in detail.

9. Event Server Demonstration

Mr Melling gave a demonstration on the YCN Electronic Data Server.

10. Any other business

- Ms Sleight summarised the YCRN briefing paper which details the trials currently taking place within the Network (enclosed). She noted that the YCRN have re-established their User Partnership group and encouraged colleagues who are developing research protocols and would like service user involvement to contact the YCRN.
- Mr Duffy informed the group that Dr Kay's time as Chair of the group has come to an end. He thanked Dr Kay on behalf of the members for his valuable contribution to the group. Ms Carroll agreed to send an email requesting nominations for a Chair and Vice Chair.
- Mr Gokhale questioned if the Network was going to agree a policy on the implementation of MAGIC. Prof Seymour agreed to initiate a non surgical oncology forum to take this forward. This will be discussed further at the next meeting.

ACTION: Ms Sheard to email the group requesting nominations for Chair and Vice Chair (actioned 21.03.06)

MAGIC to be discussed at the next meeting

11. Date and time of next meeting

**Thursday 15th June, 4.00pm,
YCRN Room 1, Ida Nurses Home, Cookridge Hospital**