

Present:

Mrs H Hey	Bradford Teaching Hospitals NHS Foundation Trust
Ms A Procter	
Ms T Wilcocks	
Ms W Markey	Calderdale and Huddersfield NHS Foundation Trust
Sister P Byrne	Leeds Teaching Hospitals NHS Trust
Ms S Huntley	
Mrs K Smith	
Ms L Verity	Mid Yorkshire Hospitals NHS Trust
Ms M Clough	York Hospitals NHS Foundation Trust
Mrs J Archer	Yorkshire Cancer Network
Mr M Child	
Mrs J Toovey	

1. Apologies

Ms N Hawkshaw, Mr A Henry, Ms M Jennings, Ms C Sheard

4. Terms of Reference & Work Plan for 2007			
Log No	Action	Lead(s)	Deadline
1	Make changes to the Terms of Reference as discussed at the meeting and forward to Ms Sheard for circulation to the group.	Tracey Wilcocks	02/07/2007
2	Add Agreement of Terms of Reference to agenda for next meeting.	Colinne Sheard	18/10/2007
3	Arrange a group meeting at Cookridge to develop the work plan	Colinne Sheard	10/05/2007
5. Cancer Nursing Vision & Action Plan			
Log No	Action	Lead(s)	Deadline
4	To use the Cancer Nursing Vision & Action Plan to form the work plan of the group.	All	29/06/2007
6. Feedback from Local Upper GI Nurses Meetings			
Log No	Action	Lead(s)	Deadline
6	<p>West West Yorkshire</p> <ul style="list-style-type: none"> • Amanda Procter appointed in Bradford to the job share with Tracy Wilcox • Follow-up project underway to identify how patients want to be followed up • Patient information leaflet in progress • Guidelines agreed and presented to NSSG • Work issues in MDT re: liver metastases resection patients with colorectal cancer being discussed • Lead Clinician for Upper GI cancer changing at Calderdale & Huddersfield <p>To disseminate all information within localities.</p>	All	18/10/2007

6. Feedback from Local Upper GI Nurses Meetings			
Log No	Action	Lead(s)	Deadline
7	<p>Central, Mid & North Yorkshire</p> <ul style="list-style-type: none"> • There is no identified Lead Clinician in Mid-Yorkshire • York Lead Clinician for Upper GI changing • Lead chemotherapy radiation patients now being treated more as an out-patient • Sally Wild appointed HPB Specialist Nurse in Leeds <p>To disseminate information within localities</p>	All	18/10/2007
6.1. West West Yorkshire			
Log No	Action	Lead(s)	Deadline
5	Copy Upper GI Nursing Group into all appropriate nursing information sent to Lead Nurses Group	June Toovey	18/10/2007
7. Follow-Up from Pancreatic Mapping Event			
Log No	Action	Lead(s)	Deadline
8	<p>Feedback was given by Maggie Clough, Patient Information & User Involvement Lead for NSSG. It was difficult to get users involved in the process.</p> <p>Agreed to gather information on different methods and questions to gain patient views on information and support for Upper GI and pancreatic patients.</p>	Jane Archer & Martin Child	18/10/2007
8. User Involvement in Pancreatic Cancer Services			
Log No	Action	Lead(s)	Deadline
9	<p>To add a project for user involvement and the development of an information pathway to the nurses group work plan which will include:</p> <p>Identifying the questions to be used across the Network to reach the following outcome:</p> <ul style="list-style-type: none"> • Identify patient information pathway • Identify patient support needed along the pathway 	Maggie Clough	18/10/2007
10	Group members to bring information currently given to patients with pancreatic cancer to next meeting to put together the information pathway.	All	18/10/2007

Date of Next Meeting(s)

Thursday 18th October 2007 10:00 am
 YCRN Conference Room 2, Ida Nurses Home, Cookridge Hospital