

Present:

Ms A Ferguson	
Ms N Toothill	Airedale NHS Trust
Dr V Dabbagh	Bradford Teaching Hospitals NHS Foundation Trust
Mr R Puri (Chair)	
Ms T Adams	Calderdale and Huddersfield NHS Foundation Trust
Mr N Bryan	
Dr U Hofmann	
Ms S Ronaldson	Harrogate and District NHS Foundation Trust
Mr P Singh	
Dr S Bhattarai	Leeds Teaching Hospitals NHS Trust
Dr D Bottomley	
Dr J Brown	
Dr B Carey	
Dr J Chester	
Dr P Harnden	
Mr S Jain	
Mr A Paul	
Mr R Chahal	Mid Yorkshire Hospitals NHS Trust
Mr M Stower	York Hospitals NHS Foundation Trust
Miss L Carroll	Yorkshire Cancer Network
Mr S Duffy	
Mr P Melling	
Ms F Stephenson	
Mr B Tinkler	
Ms F Halstead	Yorkshire Cancer Research Network
Ms C Sleigh	

1. Apologies

Ms A Carr, Mr B Chaplin, Dr C Coyle, Dr M Crawford, Mr S Garg, Professor R Kaplan, Dr R Lennard, Dr C Loughrey, Mr S Sundaram, Mr D Thomson, Mr P Weston, Ms M Wilde

3. Matters arising

Log No	Action	Lead(s)	Deadline
23	The YCN Service Improvement NSSG Group Development Workshop has been rescheduled to take place prior to the next NSSG meeting (12.00 - 2.00pm). To confirm the meeting date to key colleagues (MDT Leads, Sub-specialty Leads, Network Representatives and Service Improvement Leads) and circulate the key objectives of the meeting.	C Ferguson / D Walton	31/10/2007

3.1. Membership			
Log No	Action	Lead(s)	Deadline
24	<p>Two named representatives from each locality responsible for feeding back to their organisations have been identified. These are;</p> <p>Airedale - N Shaikh and N Toothill Bradford - R Puri and B Chaplin Calderdale & Huddersfield - N Bryan (other TBC) Mid Yorkshire - R Sundaram and R Chahal Leeds - A Paul and S Prescott York - M Stower and R Wilson</p> <p>The named individuals responsible for attending the YCN Urology Group meetings to represent their specialty are;</p> <p>Radiology - B Carey Clinical Oncology - D Bottomley and A Henry Medical Oncology - J Brown Nursing - S Ronaldson Pathology - V Dabbagh, P Harnden and A Padwell Service User - H Butcher</p> <p>Named representatives who send apologies for a meeting must ensure a deputy attends on their behalf.</p>	Named Lead	N/A
3.2. Annual Report 06/07			
Log No	Action	Lead(s)	Deadline
25	To circulate the final draft Annual Report 2006/2007 to the Group.	L Carroll	08/10/2007
26	Comments to be sent to Miss L Carroll by 8th October 2007.	All	08/10/2007
4. YCN Urological Clinical Guidelines update			
Log No	Action	Lead(s)	Deadline
27	<p>The NICE guidelines for prostate cancer have been circulated for consultation (31 July 2007 - 25 September 2007). Dr Harden has submitted a response on behalf of the Prostate Cancer Advisory Group and Mid Yorkshire have also submitted a response direct to NICE.</p> <p>To send Miss Carroll responses submitted to NICE for circulation to the group.</p>	P Harnden / Mid Yorkshire / L Carroll	N/A
28	<p>Small molecules for renal cancer</p> <p>Dr Brown reported that Sunitinib has been turned down by the SMC. It is anticipated that none of the small molecules will be considered by NICE until Spring 2008. Leeds colleagues have been informed (via Mr David Fox) they are not to approach individual PCTs for funding. Concerns were raised that the PCTs would not be aware of the demand if applications for funding are not being submitted. An in-depth discussion followed.</p> <p>To continue referring patients to Medical Oncology, however not to give patients the expectation that all treatments will be available.</p>	All	Review next meeting

4. YCN Urological Clinical Guidelines update			
Log No	Action	Lead(s)	Deadline
29	<p>Laparoscopic Radical Prostatectomy</p> <p>The Bradford Management Guidelines for the Diagnosis and Treatment of Carcinoma of the Prostate which includes Laparoscopic Radical Prostatectomy were circulated for comments.</p> <p>Members questioned the appropriateness of including these in the clinical guidelines as this is not available at all sites. It was agreed that Laparoscopic Radical Prostatectomy is a guideline on a technical procedure and does not need to form part of the YCN Guidelines for the diagnosis and assessment of urological cancers.</p>	N/A	N/A
30	<p>Imaging Guidelines</p> <p>To circulate the Urology Imaging guidelines to the NSSG for comments and formal approval.</p> <p>These guidelines will then be incorporated into the Clinical Guidelines.</p>	B Carey	Review at next meeting
4.1. Feedback from specialist MDTs			
Log No	Action	Lead(s)	Deadline
31	<p>SOP: The relationship between the Harrogate, York and Leeds Uro-oncological MDTs</p> <p>Following consultation of the Urology SOP to incorporate the comments received and recirculate to the group.</p>	A Paul	Review next meeting
4.2. Models and Pathways			
Log No	Action	Lead(s)	Deadline
32	<p>A discussion regarding the need for patient pathways to be developed in particular for the penile cancer pathway took place.</p> <p>To take forward Service Improvement work on penile and testicular cancer pathways.</p>	R Sundaram	Review next meeting
33	<p>To discuss with Ms Myers and Prof Baker the governance arrangements for those patients with penile cancer who are referred from outside the YCN to Leeds Teaching Hospitals NHS Trust.</p>	P Harnden	N/A

5. Audit			
Log No	Action	Lead(s)	Deadline
34	<p>The radical radiotherapy audit is ongoing.</p> <p>Dr Bottomley reported tat his colleagues Dr Kiltie may have undertaken a prospective audit on erectile Dysfunction and Radiotherapy.</p> <p>Mr Sundaram has proposed the following service improvement projects;</p> <ol style="list-style-type: none"> 1. Renal Follow-up 2. Bladder Cystectomy/pathological outcomes 3. One stop/rapid access prostate service <p>It was acknowledged that PPM would assist with audit collection. Mr Duffy reported that PPM is currently being piloted at Calderdale and Huddersfield NHS Foundation Trust and the aim is to roll this out across the Network. He proposed the group consider questions and audit data they would like to collect.</p> <p>It was proposed that an audit of outcomes following radical prostatectomy should be carried out across the region over 3 month period to get baseline data. To circulate the Bradford Teaching Hospitals NHS Foundation Trust database and the Mid Yorkshire Hospitals NHS Trust outcome database so that data can be collected at each site and can be pooled for analysis.</p> <p>Mr Puri to write to MDT Leads and circulate database.</p>	R Puri / R Chahal	01/11/2007
6. Non-Surgical Oncology meeting			
Log No	Action	Lead(s)	Deadline
35	<p>The first Non-Surgical Oncology Urological meeting took place on 6th September 2007.</p> <p>To circulate the meeting notes with the Action Log.</p>	L Carroll	01/10/2007
7. Service Improvement			
Log No	Action	Lead(s)	Deadline
36	<p>Mr Sundaram has agreed to continue in his role as the Service Improvement Lead for one more year. During this year the proposed work plan is to take forward developing the penile and testicular patient pathway. The group supported this proposal.</p> <p>To take forward the Service Improvement work with support from the group.</p>	R Sundaram	Service Improvement
8. User Involvement			
Log No	Action	Lead(s)	Deadline
37	<p>Ms Wilde has stepped down as User Involvement and Patient Information Lead. Ms Hunt will continue in this role.</p>	L Hunt	N/A
9. Feedback from Nurses Group			
Log No	Action	Lead(s)	Deadline
38	<p>To circulate the results for the timed pathway's audit led by Ms Millet, Service Improvement Facilitator</p>	L Carroll	01/10/2007

10. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
39	To circulate the latest CWT for Urology with the Action Log.	L Carroll	01/10/2007
11. YCRN - Cancer Peer Review			
Log No	Action	Lead(s)	Deadline
40	The YCRN are being Peer Reviewed in March 2008. A Research Lead has been identified for each of the MDTs. To comply with the research Quality Measure for Peer Review each MDT must have an agreed trial portfolio and recruitment list that has been signed off by the MDT Research Lead and NSSG Chair. To bring the agreed MDT trial portfolio and recruitment list to the NSSG for discussion and formal sign-off.	MDT Research Lead	Next meeting
41	To invite Dr David Jackson, YCRN Clinical Lead to the next meeting.	R Puri	next meeting
13. Dates for 2008 meetings			
Log No	Action	Lead(s)	Deadline
42	To schedule dates for the 2008 meetings and circulate with the Action Log.	L Carroll	01/10/2007

Date of Next Meeting(s)

Wednesday 6th February 2008 1:30 pm
TBC

Tuesday 13th May 2008 1:30 pm
TBC

Thursday 11th September 2008 1:30 pm
TBC