

**Actions of the meeting held on
Wednesday 06 February 2008, 13:30**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Mr R Puri (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
Mr N Bryan	Calderdale and Huddersfield NHS Foundation Trust
Dr U Hofmann	
Ms S Ronaldson	Harrogate and District NHS Foundation Trust
Dr D Bottomley	Leeds Teaching Hospitals NHS Trust
Dr J Brown	
Dr B Carey	
Ms A Chalmers	
Dr C Coyle	
Ms G Glover	
Dr A Henry	
Dr D Jackson	
Mr S Jain	
Dr J Joseph	
Dr A Kiltie	
Mr A Paul	
Ms A Storey	
Mr H Butcher	User Partnership Group
Mr M Stower	York Hospitals NHS Foundation Trust
Miss L Carroll	Yorkshire Cancer Network
Mr S Duffy	
Mrs A Millett	

Apologies

Ms A Brandom, Mr R Chahal, Dr V Dabbagh, Mr S Garg, Dr P Harnden, Dr R Lennard, Mr P Melling, Mr K Rogawski, Ms F Stephenson, Mr S Sundaram, Mr B Tinkler, Ms N Toothill, Mr P Weston, Ms M Wilde

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
43	The Action Log of the last meeting was agreed as an accurate record.	N/A	
3. Matters arising			
Log No	Action	Lead(s)	Deadline
44	Membership The named representative responsible for feeding back to their organisation was agreed. To monitor the membership and review attendance/representation on a regular basis.	L Carroll	Ongoing
45	Audit An audit on all open radical prostatectomy has been undertaken in Bradford Hospital over a 6 month period (June - December 2007). To circulate the Bradford database with the Action Log.	R Puri	13/02/2008

4. YCN Urological Clinical Guidelines - priorities for review and timetable			
Log No	Action	Lead(s)	Deadline
46	<p>Laparoscopic Radical Prostatectomy</p> <p>Due to the centralisation of services Laparoscopic Radical Prostatectomy (including robotic) will be available at all sites. Members felt it was now appropriate to include Laparoscopic Radical Prostatectomy into the Clinical Guidelines.</p> <p>Mr Paul to produce a draft guideline summary on Laparoscopic Radical Prostatectomy for inclusion in the clinical guidelines.</p>	A Paul	13/05/2008
47	<p>Small molecules for renal cancer</p> <p>To write an update on small molecules for renal cancer for inclusion in the clinical guidelines.</p>	J Brown	Review 13/05/2008
48	<p>To approach Dr Hofman and Dr Chester to see if they are able to update the clinical guidelines to incorporate neo-adjuvant chemotherapy.</p>	A Paul	Review 13/05/2008
49	<p>Imaging Guidelines</p> <p>The YCN Imaging Guidelines will be updated following the publication of the NICE Guidelines.</p>	B Carey	Review 13/05/2008
5. Prostate Cancer MDT Masterclass			
Log No	Action	Lead(s)	Deadline
50	<p>A grant has been provided by the DoH to hold a two day Prostate Cancer MDT Masterclass. It is anticipated this will take place on 18th and 19th April 2008.</p> <p>Some members present did not feel this would be a productive use of time.</p> <p>To circulate details of the Prostate Cancer MDT Masterclass.</p>	R Puri	13/02/2008
6. Feedback from specialist MDTs			
Log No	Action	Lead(s)	Deadline
51	<p>The centralisation of complex pelvic intervention to Leeds from Harrogate & York scheduled to take place on Monday 4th February has been delayed. The Chief Executives at Harrogate and York have sent a letter to Leeds raising their concerns regarding the surgical & nursing work capacity and the infra structure support.</p> <p>A number of formal meetings have been scheduled to address and resolve these outstanding issues.</p> <p>The job plan for a Uro-Oncologist at Leeds has been signed off and will go out for advert within the next couple of weeks.</p> <p>Leeds have been invited to attend the Harrogate MDT on 7th February 2008.</p> <p>Mr Paul confirmed that Leeds will be represented at the York MDT the following week.</p> <p>Mr Butcher raised his concerns regarding the delay of the centralisation and how this will impact on the waiting times.</p>		

7.1. Network Pathway Development			
Log No	Action	Lead(s)	Deadline
52	<p>The draft YCN Renal Cancer Timed Pathway, YCN Prostate Cancer Timed Pathway and YCN Bladder Cancer Timed Pathway were tabled.</p> <p>To circulate the draft pathways with the Action Log.</p> <p>To send comments on the pathways to Angela Millett angela.millett@ycn.nhs.uk or Raj Sundaram subramanian.kanga-sundaram@midyorks.nhs.uk by Friday 11th April 2008.</p>	All	11/04/2008
53	To send the YCN Prostate Cancer Timed Pathway to Dr Brown for her comments.	A Millett	13/02/2008
8. User Involvement			
Log No	Action	Lead(s)	Deadline
54	<p>User Involvement and Patient Information Lead</p> <p>Ms Hunt has now left the Trust and therefore a new User Involvement and Patient Information Lead is required for the Group.</p> <p>To send an email requesting nominations for the YCN User Involvement and Patient Information Lead.</p>	L Carroll	Actioned 26/03/2008
55	<p>Mr Butcher informed members that the YCN User Partnership Group are undertaking work on patient satisfaction surveys.</p> <p>A discussion followed regarding the type of questions members would like answers for.</p> <p>To send Miss Carroll a summary on the work that is being undertaken by the YCN User Partnership working group for circulation with the Action Log.</p> <p>This will then be discussed further at the next meeting.</p>	H Butcher	
9. Feedback from Nurses Group			
Log No	Action	Lead(s)	Deadline
56	<p>The Nurses group is struggling for regular attendance.</p> <p>Ms Ronaldson will remain as Chair. No one felt able to take on the Vice Chair role and there were no volunteers to take on the User Involvement and Patient Information Lead due to heavy workloads.</p> <p>The next meeting is taking place on 14th March and work will be taken forward on information pathways, assessment tools and patient held records.</p> <p>To keep the group updated on the work of the Nurses Group.</p>	S Ronaldson	ongoing
10. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
57	To circulate the latest CWT data with the Action Log.	L Carroll	13/02/2008

Urology Group : Actions of the meeting held on Wednesday 6th February 2008 1:30 pm

11. YCRN issues			
Log No	Action	Lead(s)	Deadline
58	Dr Jackson presented on the YCRN portfolio and recruitment. An in-depth discussion followed. Concerns regarding the lack of research nurse support for urology in Bradford and implications with the regulatory approval process were raised. To circulate the YCRN portfolio and recruitment presentation with the Action Log.	L Carroll	13/02/2008
59	To keep YCRN as a regular agenda item.	Carroll, L	Actioned 26/03/2008

Date of Next Meeting(s)

Tuesday 13th May 2008 1:30 pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 11th September 2008 1:30 pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital