

**Actions of the meeting held on
Tuesday 13 May 2008, 13:30**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Ms N Toothill	Airedale NHS Trust
Dr H Bardgett	Bradford Teaching Hospitals NHS Foundation Trust
Dr V Dabbagh	
Mr R Puri (Chair)	
Mr N Bryan	Calderdale and Huddersfield NHS Foundation Trust
Ms S Ronaldson	Harrogate and District NHS Foundation Trust
Dr J Chester	Leeds Teaching Hospitals NHS Trust
Dr C Coyle	
Dr P Harnden	
Dr A Henry	
Mr S Prescott	
Mr R Chahal	Mid Yorkshire Hospitals NHS Trust
Mr S Sundaram	
Ms M Wilde	
Ms A Brandom	York Hospitals NHS Foundation Trust
Mr R Wilson	
Miss L Carroll	Yorkshire Cancer Network
Mr P Melling	
Mrs A Millett	
Mr C Sloane	

Apologies

Dr D Bottomley, Dr J Brown, Mr H Butcher, Dr B Carey, Dr M Crawford, Mr S Duffy, Dr R Lennard, Mr A Paul, Mr D Thomson, Mr B Tinkler

2. Actions from the last meeting

Log No	Action	Lead(s)	Deadline
1	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A

3.1. Audit			
Log No	Action	Lead(s)	Deadline
2	<p>Mr Sundaram felt it was important that the YCN produce good quality clinical audits. It was noted that there is a lack of evidence for giving adjuvant chemotherapy in post operative patients. It was proposed they undertake an audit on outcomes from High Grade Upper Tract TCC in partnership with Manchester and Leicester.</p> <p>A group discussion took place regarding data collection and defining the fields that should be collected. Mr Melling reported that as part of the CRS each Trust will become responsible for routinely collecting the full cancer registry dataset for all patients.</p> <p>Mr Melling explained that the Bradford database was not circulated as the Network team felt that the YCN should not encourage the collection of data in stand alone access databases as they are not joined up with all the Trusts information governance.</p> <p>The Network is supporting the roll-out of PPM across Trusts within the YCN. It is anticipated that the roll-out will be completed next year.</p> <p>A group discussion followed regarding an interim solution. Mr Melling reported that he is in discussions with the Cancer Information officers within individual Trust regarding this issue.</p> <p>To circulate a list of suggested fields for comments.</p>	R Puri	Review 11/09/2008

3.2. Membership (Chair, User Involvement and Patient Information Lead and Service Improvement Lead)			
Log No	Action	Lead(s)	Deadline
3	<p>Mr Paul will commence as Chair of the YCN Urology Group from Thursday 11th September 2008.</p> <p>A representative is required for User Involvement and Patient Information Lead for the Group. Mr Sloane informed members that there is a role description for this post and asked members to contact him (colin.sloane@ycn.nhs.uk) for further information.</p> <p>Mr Sundaram is happy to remain as Service Improvement Lead until the patient pathways are completed. It is anticipated that the final pathway (penile cancer) will be completed by September 2008.</p> <p>Nominations for User Involvement and Patient Information Lead and Service Improvement Lead to be sent to Miss Carroll by 03/06/2008.</p>	All	03/06/2008
4	<p>The importance that the nominated Lead or named representative attends each meeting was emphasised.</p> <p>Miss Carroll to circulate the membership attendance for the past year so members can ensure that their Trust/specialty is represented at each NSSG meeting.</p>	L Carroll	Review 11/09/2008

4. Representation from private sector?			
Log No	Action	Lead(s)	Deadline
5	<p>A group discussion took place regarding having representation on the NSSG from the private sector. It was agreed that it would be more appropriate to invite a commissioner.</p> <p>To speak to Mr Tinkler regarding having commissioner representation on the group.</p>	L Carroll	Review 11/09/2008

5. YCN Urological Clinical Guidelines and NICE Prostate Guidelines			
Log No	Action	Lead(s)	Deadline
6	<p>Members proposed that rather than writing their own guidance they review national guidance and identify areas they don't agree with and justify why.</p> <p>Following a discussion regarding the prostate guidelines the group agreed to form a small working group to discuss who should be selected for active surveillance and how outcomes can be collected. It was proposed they map what is currently taking place across the Network first. It was felt that this meeting must take place prior to the BAUS meeting taking place on 25th June 2008.</p> <p>The following members agreed to be part of the working party;</p> <p>R Chahal P Harnden S Prescott R Puri S Ronaldson D Cooper N Bryan Patient Representatives</p> <p>To arrange a the working party meeting prior to 25th June 2008.</p>	L Carroll	25/06/2008
6. Feedback from specialist MDTs			
Log No	Action	Lead(s)	Deadline
7	<p>A Leeds representative now attends the Harrogate and York MDTs.</p> <p>Mr Cross, Consultant Urologist has been appointed for LTHT.</p> <p>Dr Satinder Jagdev has been appointed as Medical Oncologist for SJUH/Mid Yorkshire.</p> <p>To keep members updated on issues regarding the specialist MDTs.</p>	MDT Lead	11/09/2008
7. Network Pathway Development			
Log No	Action	Lead(s)	Deadline
8	<p>The Bladder, Renal and Prostate patient pathways were agreed. These pathways will now be taken to Primary Care representatives for comments prior to the YCN Management Board for formal sign-off.</p>	R Sundaram/A Millett	Review 11/09/2008
8.1. Patient Questionnaire			
Log No	Action	Lead(s)	Deadline
9	<p>To be discussed at the next meeting.</p>	H Butcher	11/09/2008
8.2. Prostate Cancer Pathway incorporating Supportive Care Pathway			
Log No	Action	Lead(s)	Deadline
10	<p>Mr Butcher has incorporated the supportive care guidance in the prostate pathway. He will present on this at the next meeting.</p> <p>To present the supportive care guidance at the next meeting.</p>	H Butcher	11/09/2008

9. Feedback from Nurses Group			
Log No	Action	Lead(s)	Deadline
11	<p>The next YCN Urology Nurses meeting will take place on 27th June 2008. At this meeting the nurses will look at patient information. Jane Archer, Patient Information and Support Manager and Hugh Butcher, Service User Representative will be invited to this meeting.</p> <p>Ms Ronaldson thanked Mr Sundaram for his valuable contribution to the Service Improvement work and congratulated Mr Butcher for all the work he has undertaken on the supportive care pathway.</p> <p>To keep members updated on the work of the Urology Nurses Group.</p>	S Ronaldson	Ongoing
10. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
12	<p>Mr Melling presented the latest CWT targets.</p> <p>He informed members of the new targets published in the Cancer Reform Strategy noting that these will be mandatory at the end 2008.</p> <p>To circulate the CWT with the Action Log.</p>	L Carroll	27/05/2008
11. YCRN issues			
Log No	Action	Lead(s)	Deadline
13	<p>Dr David Jackson, Clinical Lead for the YCRN gave a presentation on the YCRN portfolio and recruitment.</p> <p>A group discussion regarding regulatory issues took place. The issue regarding research nurse capacity in some Trusts was raised.</p> <p>To contact Dr Jackson if your data appears to be inaccurate.</p>	All	Review 11/09/2008
14	<p>SORCE study is currently being set-up. Mr Puri questioned if this trial could be taken forward like the EMI study i.e. recruitment in Leeds and treatment received locally.</p> <p>To explore this idea further with J Brown and Dr Jackson.</p>	D Jackson	Review 11/09/2008
12. Any Other Business			
Log No	Action	Lead(s)	Deadline
15	<p>Dr Coyle informed members that NICE prostate guidance recommends that patients should have 5 yearly Flexi sigmoidoscopies post chemotherapy and questioned how this should service be accessed. She proposed that Mr Puri writes to the Chair of the colorectal group (Mr Harrison) to ask them to discuss this further.</p> <p>Dr Coyle agreed to send further details to Mr Puri.</p> <p>Mr Puri to send a letter to Mr Harrison.</p>	R Puri/C Coyle	Review 11/09/2008
16	<p>The YCN Urology NSSG Self Assessment against High Impact Changes form was tabled. It was acknowledged how much had been achieved over the past two years.</p> <p>To send the attached chart out with the action log and people update where relevant and email changes back to Angela Millett angela.millett@ycn.nhs.uk</p>	All	27/05/2008

Date of Next Meeting(s)

Thursday 11th September 2008 1:30 pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital