

**Actions of the meeting held on
Thursday 11 September 2008, 13:30**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Dr V Dabbagh	Bradford Teaching Hospitals NHS Foundation Trust
Mr N Bryan	Calderdale and Huddersfield NHS Foundation Trust
Ms S Ronaldson	Harrogate and District NHS Foundation Trust
Ms J Reeves	Leeds PCT
Dr D Bottomley	Leeds Teaching Hospitals NHS Trust
Dr J Brown	
Ms A Carr	
Dr A Kiltie	
Mr A Paul (Chair)	
Dr D Stark	
Ms L White	
Mr R Chahal	Mid Yorkshire Hospitals NHS Trust
Mr S Sundaram	
Ms M Wilde	
Mr R Wilson	York Hospitals NHS Foundation Trust
Miss L Carroll	Yorkshire Cancer Network
Mr P Melling	
Mrs A Millett	

Apologies

Ms A Brandom, Mr H Butcher, Dr B Carey, Dr C Coyle, Mr S Duffy, Mr I Eardley, Mr R Puri, Mr P Singh, Mr B Tinkler, Ms N Toothill

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
17	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
3. Matters arising			
3.1 Annual Report			
Log No	Action	Lead(s)	Deadline
18	The YCN Urology Group Annual Report for April 2007 - 2008 was formally approved by the group. To upload the Annual Report onto the YCN website.	L Carroll	25/09/2008
3.2 Work Programme			
Log No	Action	Lead(s)	Deadline
19	The YCN Urology Group Work Programme for 2008 - 2011 was formally approved by the group. To upload the Work Programme onto the YCN website.	L Carroll	25/09/2008

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4. Membership			
Log No	Action	Lead(s)	Deadline
20	<p>Mr John Hancock, Head of Specialist Services and Clinical Networks, North Yorkshire and York PCT and Ms Jayne Reeves, Acting Head of Cancer and Specialist Commissioning, Leeds PCT have agreed to represent Commissioners at the meetings.</p> <p>A second patient representative (Mr Hall) has agreed to join the group.</p> <p>Ms Lisa White, Urology Oncology Cancer Nurse Specialist agreed to take on the role as User Involvement and Patient Information Lead.</p> <p>To arrange a meeting with Mr Paul, Mr Hall, Mr Butcher, Ms White and Mr Sloane (YCN User facilitator).</p>	L Carroll	25/09/2008
21	<p>Service Improvement Lead.</p> <p>To circulate the role description for the Service Improvement Lead and request nominations.</p>	L Carroll	25/09/2008
22	<p>To send a letter to the MDT Leads reminding them that attendance at the meetings is a Quality Measure for Peer Review.</p>	A Paul	Review 02/12/2008
23	<p>Vice Chair</p> <p>It was agreed that the role as Chair/Vice Chair should alternate between a cancer Centre and unit representative.</p> <p>The next vice chair should therefore be a representative from a local MDT.</p> <p>To request nominations for Vice Chair.</p>	L Carroll	25/09/2008
5. YCN Testicular Cancer Pathway			
Log No	Action	Lead(s)	Deadline
24	<p>Mr Dan Stark summarised the Testicular Cancer Network pathway. Members shared their comments.</p> <p>Mr Sundaram raised the issue of governance. He noted that in-line with the CRS no-one should be aloud to treat a patient if they don't fully comply with the IOG guidance. He emphasised the importance this is fed back to primary care.</p> <p>It was questioned if follow-up in testicular cancer is an ideal opportunity for a rolling programme of audit. Mr Paul felt that to assess out come measures it is important to have more protocol driven follow-up procedures. Mr Stark explained the reason they have clear nationally agreed protocols for testicular cancer is because of clinical trials.</p> <p>Mr Paul suggested they work towards a protocol for follow-up for every disease.</p> <p>To update the pathway following comments received.</p>	A Millett	02/12/2008
25	<p>Mr Stark agreed to produce a follow-up protocol for testicular cancer.</p> <p>Mr Paul to email Mr Stark with specific detail.</p>	A Paul/D Stark	Review 02/11/2008

6. YCN Urological Clinical Guidelines and NICE Prostate Guidelines			
Log No	Action	Lead(s)	Deadline
26	NICE Prostate Guidelines Following a group discussion it was agreed that the YCN would adopt these guidelines.	N/A	N/A
27	Small molecules for renal cancer The small molecules for renal cancer guidelines are in draft. The Network is currently working with the NTCN and HYCCN to look at the approval process for high cost drugs. To write to Mr Duffy, YCN Medical Director to propose that the YCN Urology Group have the power to ratify their own guidelines and notify the Network Board as amendments are made.	A Paul	Review 02/12/2008
28	To assist with auditing outcomes, Mr Paul proposed that they produce follow-up protocols for each diagnosis. He has been in discussions with Mr Melling regarding how the current databases can be used to help record the outcomes of the follow-up investigations. It was suggested that the first Network audit could be how well they conform to the protocols. Mr Paul to draft the protocols and circulate to members.	Mr Paul	Review 02/12/2008
7. Urology patient experience survey's the next steps			
Log No	Action	Lead(s)	Deadline
29	To be raised at the next meeting.	H Butcher	02/12/2008
8. Audit			
Log No	Action	Lead(s)	Deadline
30	Mr Paul suggested they use the sexual experience survey questionnaires used in the radical prostatectomy audit at LHTT and apply it everywhere. It was suggested they could also undertake a trial on outcomes from high grade Upper Tract TCCs with Manchester and Leicester. Dr Brown informed the group of two renal audits that are being undertaken in Leeds. It was suggested that these are adopted by the Network. Mr Bottomley informed members of another audit by LHTT on outcome of radical radiotherapy prostate cancer has also been undertaken. It was suggested that these audits could be presented at the YCN Urology Educational Event. Mr Melling to look at data on number of diagnosis of TCC in the region per annum over the last five years.	P Melling	Review 02/12/2008
11. Feedback from Nurses Group			
Log No	Action	Lead(s)	Deadline
31	. To include the nursing elements on the YCN Supportive Care Pathway clinical pathways at the next CNS meeting on 19/09/2008.	YCN Urology Nurses	19/09/2008

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12. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
32	To keep members updated on the latest CWT data.	P Melling	Ongoing

13. YCRN issues			
Log No	Action	Lead(s)	Deadline
33	To send Miss Carroll details of the SOURCE trial for circulation to the group.	J Brown	02/12/2008

Date of Next Meeting(s)

Tuesday 2nd December 2008 1:30 pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 11th February 2009 1:30 pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Thursday 2nd July 2009 1:30 pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 3rd November 2009 1:30 pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital