

**Actions of the meeting held on  
Tuesday 13 January 2009, 13:30**

**Yorkshire Cancer Network**

**Board Room, Ground Floor, Trust HQ, St James's University Hospital**

**Present:**

Dr H Bardgett	Bradford Teaching Hospitals NHS Foundation Trust
Dr S Brown	
Mr N Bryan	Calderdale and Huddersfield NHS Foundation Trust
Dr U Hofmann	
Ms S Ronaldson	Harrogate and District NHS Foundation Trust
Ms J Bewley	Leeds Teaching Hospitals NHS Trust
Dr S Bhattarai	
Dr D Bottomley	
Dr B Carey	
Mrs A Chalmers	
Dr J Chester	
Dr C Coyle	
Mr I Eardley	
Dr P Harnden	
Dr A Henry	
Mr S Jain	
Dr A Kiltie	
Mr A Paul (Chair)	
Dr D Stark	
Mr R Chahal	Mid Yorkshire Hospitals NHS Trust
Mr H Butcher	User Partnership Group
A Hall	
Dr K Miller	York Hospitals NHS Foundation Trust
Mr M Stower	
Miss L Carroll	Yorkshire Cancer Network
Mr P Melling	
Mrs A Millett	
Mr C Sloane	
Mr B Tinkler	
Ms F Halstead	Yorkshire Cancer Research Network

**Apologies**

Dr J Brown, Dr V Dabbagh, Mr S Duffy, Dr C Loughrey, Mr S Prescott, Mr R Puri, Mr N Shaikh, Ms F Stephenson, Mr S Sundaram, Mr D Thomson, Ms N Toothill, Ms L White, Ms M Wilde

<b>1. Welcome and Apologies</b>			
Log No	Action	Lead(s)	Deadline
<b>34</b>	For the purpose of new members introductions were made round the table. Mr Tony Hall, Service User Representative was welcomed to the group.	N/A	N/A
<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
<b>35</b>	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A

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<b>3. Matters arising</b>			
<b>3.1 Service Improvement Lead</b>			
Log No	Action	Lead(s)	Deadline
<b>36</b>	<p>Mr Jain and Mr Chahal have been appointed as the new Service Improvement Leads for the Urology NSSG.</p> <p>To arrange a meeting with the Chair, Vice Chair, Service Improvement Leads, YCN representatives and Mr Sundaram to discuss and agree the Service Improvement Work Programme for 2009.</p>	L Carroll	27/01/2009
<b>3.2 Vice Chair</b>			
Log No	Action	Lead(s)	Deadline
<b>37</b>	Mr Bryan has been appointed as Vice Chair of the group.	N/A	N/A
<b>4. YCN Penile Pathway</b>			
Log No	Action	Lead(s)	Deadline
<b>38</b>	<p>Mr Eardley presented draft 6 of the YCN HYCCN NTCN Penile Cancer Pathway.</p> <p>Mr Tinkler explained that as this is a Supra Network pathway it will have to be approved by all three Management Boards. He noted that the YCN Commissioning Group can now approve pathways on behalf of the YCN Management Board (unless there is a significant change in resource requirement).</p> <p>To take the pathway through the necessary process for Board approval.</p>	B Tinkler	Review next meeting
<b>5. Follow up protocols</b>			
Log No	Action	Lead(s)	Deadline
<b>39</b>	Mr Paul and Mr Melling to arrange a meeting to take work forward on the development of follow-up protocols.	A Paul & P Melling	Review next meeting
<b>6. Urology patient experience survey's the next steps</b>			
Log No	Action	Lead(s)	Deadline
<b>40</b>	<p>Mr Butcher and Mr Sloane gave a presentation on broadening methods for collecting service user feedback. The three patient experience surveys (A, from the GP; B, first spell of care or treatment and C, follow-up) were tabled.</p> <p>Questions and answers followed.</p> <p>It was proposed that these questionnaires are piloted in NSSG's (Urology, Breast and Gynaecology).</p> <p>Members of the Urology group agreed to support the pilot and it was suggested that a small steering group is established to discuss fine adjustments.</p> <p>Mr Paul agreed to meet with Mr Sloane and Mr Butcher to progress this work.</p>	A Paul, H Butcher & C Sloane	Review next meeting

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<b>7. Audit</b>			
Log No	Action	Lead(s)	Deadline
41	<p>Following a group discussion it was agreed that the following audits will be adopted and taken forward as the approved NSSG audits for 2009;</p> <p>1. +ve resection margin audit</p> <p>What % of patients go on to have post operative radiotherapy and the number of patients that have pathological T3 disease. It was noted that the pathologist would have to confirm what is classed as a +ve resection margin.</p> <p>Mr Melling agreed to take this forward with Dr Henry and to seek specialist pathology advice from Dr Harnden.</p> <p>2. Audit of complete patient pathways. Members agreed to expand the audit work undertaken by C&amp;H to include the YCN.</p> <p>Mr Melling agreed to meet with Dr Hofmann to take this work forward.</p> <p>It was noted that as part of the Peer Review process each MDT Lead will have to present their audit results to the NSSG.</p> <p>Mr Melling to contact relevant colleagues to progress this work.</p>	P Melling	Review next meeting
<b>8. Feedback from Nurses Group</b>			
Log No	Action	Lead(s)	Deadline
42	<p>Ms Ronaldson gave an update on the work that is being undertaken by the Urology Nurses.</p> <p>The supportive and palliative care symbols have been added to the clinical pathways.</p> <p>The nurses group discussed the Kings Assessment Tool and agreed it is something they could work with and welcomed an IT system that will handle and communicate this data: in the form of PPM when available.</p> <p>Ms Ronaldson will continue as Chair of the group and Ms Wilde has been appointed as Vice Chair.</p> <p>To keep the group updated on the work of the nurses group.</p>	S Ronaldson	Ongoing
<b>9. Teenagers &amp; Young Adults - Improving Outcomes Guidance and Pathways</b>			
Log No	Action	Lead(s)	Deadline
43	<p>Dr Stark gave a summary on the referral of TYA patients with Urological Malignancies to the Yorkshire TYA Multidisciplinary Meeting.</p> <p>Members were in support of this process.</p>	All	Ongoing
<b>10. Sunitinib Audit</b>			
Log No	Action	Lead(s)	Deadline
44	<p>Mr Tinkler reported that the Network Management Board have now agreed to move Sunitinib from being a prior approval drug to funded routinely, however noted that a prospective audit will be undertaken to monitor this.</p> <p>To keep members updated on the audit results.</p>	D Thomson / J Brown	Ongoing

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<b>11. Peer Review</b>			
Log No	Action	Lead(s)	Deadline
<b>45</b>	<p>A paper highlighting which NSSG's and MDT will undergo a Peer Visit and/or self assessment was tabled.</p> <p>To register with CQUiNS members must log on to <a href="http://www.cquins.nhs.uk">www.cquins.nhs.uk</a></p> <p>To arrange a meeting with the Chair, Vice Chair, Service Improvement Leads, User Involvement &amp; Patient Information Lead, User representatives, Nursing representative and YCN representatives to review the Quality Measures and identify key areas of work to be taken forward.</p>	L Carroll	27/01/2009
<b>12. Cancer Waiting Times</b>			
Log No	Action	Lead(s)	Deadline
<b>46</b>	<p>Mr Melling presented the latest CWT data.</p> <p>To keep members updated on the latest CWT data.</p>	P Melling	Ongoing
<b>13. YCRN update</b>			
Log No	Action	Lead(s)	Deadline
<b>47</b>	<p>Ms Halstead gave an update on the YCRN Urology Clinical Trials Portfolio Performance. She noted that the data received was directly from the local research teams and was received in real time.</p> <p>Members felt that with the addition of a couple of NCRN trials this could be used as the 'agreed list of clinical trials for the NSSG'.</p> <p>To update the paper and circulate as the approved list of clinical trials.</p>	F Halstead	27/01/2009
<b>14. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
<b>48</b>	<p>A prostate MDT pilot Master class is taking place on Monday 2nd &amp; 3rd March 2009.</p> <p>Places on the course are limited to 40 and will be offered on a first come first served basis.</p> <p>Please register interest by email to <a href="mailto:Jill.Field@leedsth.nhs.uk">Jill.Field@leedsth.nhs.uk</a> or <a href="mailto:Stephen.Prescott@leedsth.nhs.uk">Stephen.Prescott@leedsth.nhs.uk</a> or call Steve Prescott on his mobile if you wish to discuss further on an informal basis.</p>	All	N/A
<b>49</b>	<p>A group discussion regarding the use of HIFU as a salvage treatment took place.</p> <p>Mr Bryan to write a briefing paper highlighting the pros and cons of using HIFU for discussion and consideration at the next meeting.</p>	N Bryan	4/06/2009
<b>15. Date and time of 2009 meetings</b>			
Log No	Action	Lead(s)	Deadline
<b>50</b>	To circulate the dates of the 2009 meetings with the Action Log.	L Carroll	20/01/2009

**Date of Next Meeting(s)**

Wednesday 22nd April 2009 2:00pm

Weetwood Hall Conference Centre & Hotel, Leeds, LS16 5PS [Educational Event]

Thursday 4th June 2009 1:30pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 13th October 2009 1:30pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital