

**Actions of the meeting held on
Tuesday 09 February 2010, 13:30**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Mr P Koenig	Airedale NHS Trust
Dr H Bardgett	Bradford Teaching Hospitals NHS Foundation Trust
Dr S Brown	
Mr D Tyson	
Mr N Bryan	Calderdale and Huddersfield NHS Foundation Trust
Dr B Carey	Leeds Teaching Hospitals NHS Trust
Mrs N Chester	
Dr S Chilka	
Mr B Cross	
Dr A Henry	
Mr A Paul (Chair)	
Mr R Chahal	Mid Yorkshire Hospitals NHS Trust
H Butcher	User Partnership Group
Mr A Hall	
Mr M Stower	York Hospitals NHS Foundation Trust
Mrs C Ferguson	Yorkshire Cancer Network
Mrs A Millett	
Mr C Sloane	

Apologies

Ms P Bavill, Dr D Bottomley, Dr C Coyle, Dr U Hofmann, Mr S Jain, Dr C Loughrey, Dr K Miller, Ms S Ronaldson, Mr N Shaikh, Mr P Singh, Dr D Stark, Mr S Sundaram, Ms N Toothill

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
34	The action log from the last meeting was agreed as an accurate record.	n/a	n/a
3. Matters arising			
3.1 Rapid Access Diagnostic Service			
Log No	Action	Lead(s)	Deadline
35	<p>The group discussed the Morcambe Bay example of a Rapid Access Diagnostic Service. It was felt that the 'one stop' approach is an aspirational service and good quality for patients. Some clinicians felt that the model would be somewhat labour intensive. The scale of the 'one stop' approach may not transfer well into a large acute urology service, but it was worth considering.</p> <p>If any consultant would like to model their service using the 'One Stop Approach', the YCN team would be happy to help.</p> <p>To contact either Angela Millett or Carol Ferguson to discuss modelling 'One Stop Service'.</p>	C Ferguson/ A Millett	30.04.10

3. Matters arising			
3.2 Urology Patient Experience Survey			
Log No	Action	Lead(s)	Deadline
36	<p>C Sloane reported that the YCN Patient experience survey planned for this year has been postponed due to the announcement of a national survey. YCN have purchased an online survey package (Snap), which is licensed for use by all local trusts. The YCN survey will be enhanced using Snap software with the intention of being launched in 2011.</p> <p>To circulate details of the national survey.</p>	YCN	n/a
3.3 Clinical Guidelines			
Log No	Action	Lead(s)	Deadline
37	<p>R Chahal – changes to TNM classification? (Q with Alan Paul)</p> <p>The group agreed to A Paul's suggested amendment to the clinical guidelines for bladder tumours.</p> <p>To amend the guidelines for bladder tumours.</p>	A Paul	30/04/2010
38	To add 'Clinical Guidelines' to the agenda as a standing item.	L Parish	31/03/2010
4. Inequalities in Prostate Cancer Treatment in the Yorkshire Cancer Network			
Log No	Action	Lead(s)	Deadline
39	<p>S Cuthbertson gave a presentation on 'Inequalities in Prostate Cancer Treatment in the Yorkshire Cancer Network'. A group discussion followed and the group asked Sarah to return to the group in approx. one year with ethnicity and staging information.</p> <p>To circulate presentation.</p>	L Parish	31/03/2010
5. Urology Decision Support - Presentation			
Log No	Action	Lead(s)	Deadline
40	<p>J Finn from the National Urology IDM Project presented to the group and showed the 'implementing Decision Support' DVD to brief NHS staff about the use of Decision Support Materials for patients faced with difficult treatment decisions.</p> <p>The group discussed the proposals and the patient perspective was very positive.</p> <p>To collate any network feedback and pass on to J Finn.</p>	L Parish	31/03/2010
41	To contact N Chester for feedback from the Nurses group on the materials shown.	L Parish	31/03/2010
6. Peer Review			
6.1 Briefing for the Peer Review visit			
Log No	Action	Lead(s)	Deadline
42	<p>P Melling gave a brief presentation regarding Peer Review. A Paul suggested that there should be network representative from each Urology service within the YCN at the Peer Review Visit on the 26th March.</p> <p>To circulate presentation.</p>	L Parish	31/03/2010

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7. Clinical Audit			
Log No	Action	Lead(s)	Deadline
43	The network group are undertaking an audit for non-muscle invasive bladder cancer. A Paul asked for topics to be suggested for another network audit at the next meeting. To email topics to A Paul	All	01.07.2010
8. Prostate cancer follow-up protocols			
Log No	Action	Lead(s)	Deadline
44	This item was postponed to July as S Jain sent his apologies for the meeting. To discuss at the next meeting	S Jain	01.07.2010
9. Nurses Update			
Log No	Action	Lead(s)	Deadline
45	The next urology nurses meeting is on March 3rd and will be chaired by J Toovey, YCN Nurse Director, as S Ronaldson has stepped down from the position. Nominations for Chair and Vice-Chair will be open after the next meeting. To keep group updated	CNS Representative	01.07.2010
10. Service Improvement			
10.1 Supra Network Testicular Cancer Pathway V1.1			
Log No	Action	Lead(s)	Deadline
46	A Millett reported that minor amendments from D Stark have now been incorporated into the Supranetwork testicular cancer pathway. The group agreed the amendments and the updated pathway will be uploaded to the YCN website. To upload updated pathway to YCN website	A Millett	31.03.2010
10.2 Non Muscle Invasive Bladder Cancer Project			
Log No	Action	Lead(s)	Deadline
47	A Millett reported that P Melling has agreed to collect data for the audit as a one-off project in addition to his normal contract. This will be funded by the YCN Service Improvement Team. The following information is required from each trust: <ul style="list-style-type: none"> • List of patients diagnosed with non-muscle invasive bladder cancer between 1.4.2008 and 31.3.2009. • The name of a link person from each trust who can liaise with P Melling. They will need to have an NHS.net email account to enable the secure transfer of patient identifiable data. • It is the responsibility of each trust to organise the 'pulling' of patient notes. <p>P Melling will produce a proforma for data collection and extract the required data from patient notes. He will then analyse the findings.</p> <p>Trusts to name a link person to liaise with P Melling.</p>	All Trusts	31/03/2010

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11. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
48	P Melling presented the latest CWT data. To circulate information.	L Parish	20/03/2010
13. Any Other Business			
Log No	Action	Lead(s)	Deadline
49	Next meeting to include timings on the agenda.	L Parish	n/a

Date of Next Meeting(s)

Thursday 1st July 2010 1:30pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 7th October 2010 1:30pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital