

**Actions of the meeting held on
Monday 21 November 2011, 13:30**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Mr P Koenig	Airedale NHS Foundation Trust
Ms N Toothill	
Mr S Addla	Bradford Teaching Hospitals NHS Foundation Trust
Dr H Bardgett	
Mrs D Bell	
Dr V Dabbagh	
Dr A Henry	
Mr N Ragavan	
Mr D Tyson	
Mr N Bryan	Calderdale and Huddersfield NHS Foundation Trust
Sister M Evans	
Ms A Marchant	Harrogate and District NHS Foundation Trust
Ms N Bell	Leeds Teaching Hospitals NHS Trust
Mr S Jain	
Mr A Paul (Chair)	
Dr D Stark	
Mr H Butcher	User Partnership Group
Dr J Joseph	York Teaching Hospital NHS Foundation Trust
Mr M Stower	
Mr P Melling	Yorkshire Cancer Network
Mrs A Millett	
Mrs L White	
Ms E Chambers	Yorkshire Cancer Research Network

Apologies

Mr J Alcorn, Ms C Bedford, Dr D Bottomley, Dr J Brown, Mr A Hall

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
19	The action Log of the last meeting was agreed as an accurate record.	N/A	N/A
3. Matters arising			
3.1 Psychological Support			
Log No	Action	Lead(s)	Deadline
20	A Millett tabled the YCN Urology MDTs nominated Professionals providing level 2 psychology support. Only one person has undertaken the psychology training.	N/A	N/A

Urology Group : Actions of the meeting held on Monday 21st November 2011 1:30pm

4. Nurses Update			
Log No	Action	Lead(s)	Deadline
21	<p>The information Patient Prescriptions are being piloted at Mid Yorkshire.</p> <p>The nurses group are currently looking at patient information, follow-up and discharge of patients after radical treatment to ensure that all patients receive the same information at discharge for Trusts across the Network.</p> <p>A Glaser and L Cooper have agreed to attend the next YCN Urology Group meeting to give an overview of the YCN and national survivorship programme.</p> <p>C Sloane is attending the next Urology Nurses meeting to discuss the results from the Patient satisfaction surveys and how any issues identified can be addressed.</p> <p>To keep members updated on the work of the nurses group.</p>	N Bell	Ongoing
5. CWT			
Log No	Action	Lead(s)	Deadline
22	<p>P Melling gave an overview of the latest CWT data.</p> <p>It was agreed that it would be beneficial if they could have a presentation on the outcome data from the new robot at LTHT.</p> <p>A Paul to present the outcome data from the new robot at the next meeting.</p>	P Melling	Ongoing
6. NSSG Dataset			
Log No	Action	Lead(s)	Deadline
23	<p>The group confirmed that the YCN Urology agreed dataset will continue to be the Cancer Registry dataset and the CWT dataset.</p> <p>P Melling emphasised the importance of capturing the grade and stage within the MDT. A Paul encouraged MDT Leads to ensure this is captured at the meetings.</p> <p>P Melling agreed to present the percentage staged at future NSSG meetings.</p> <p>D Dabbagh clarified which Edition of the TNM Pathology staging (6 or 7th) people were using across the Network. It was agreed that they should all be using the 7th Edition.</p> <p>P Melling to present the % staged for each MDT.</p>	P Melling	Ongoing
7. YCRN			
Log No	Action	Lead(s)	Deadline
24	<p>E Chambers gave an overview of the YCRN Urology Clinical Trial Portfolio Performance Report.</p> <p>Any queries to be sent to E Chambers.</p>	All	Ongoing
7.1 R&D Sign off across Network			
Log No	Action	Lead(s)	Deadline
25	To refer to the next meeting.	J Brown	27/01/2012

Urology Group : Actions of the meeting held on Monday 21st November 2011 1:30pm

8. Peer Review			
Log No	Action	Lead(s)	Deadline
26	A Paul ensured members had received a copy of the Peer Review YCN Urology Group's Self assessment form that was circulated with the agenda.	N/A	N/A
10. Clinical Guidelines			
10.1 High risk superficial bladder cancer			
Log No	Action	Lead(s)	Deadline
27	A Paul confirmed that he will be re-writing the YCN guidelines so they are in line with the IOG guidance and reflect the centralisation of high risk superficial bladder cancer (decisions made at the Specialist MDT). A Paul to re-write YCN guidelines.	A Paul	27/01/2012
10.2 Intra Testicular Mass Protocol			
Log No	Action	Lead(s)	Deadline
28	D Stark tabled the Intra-Testicular Mass Protocol for Calderdale Royal Hospital and Huddersfield Royal Infirmary. This protocol describes how patients who present with a firm intra-testicular mass should be managed. The group were in support of this protocol and agreed it should be rolled out across the Network. Representatives from each Trusts to Lead on this were identified; Airedale - N Toothill Bradford - H Bardgett Calderdale and Huddersfield - N Bryan Harrogate - A Marchant Mid Yorkshire - R Chahal Leeds - A Paul York - J Joseph Leads to produce local versions based upon the Calderdale protocol with local phone numbers and out-patient/ultrasound clinic details. (Please send local versions back to the Network)	Named Leads	Review next meeting
29	Leads to disseminate these protocols to their local A&E and ensure the following are actioned. (Please confirm once done) a. Discussion with service and training leads in A&E (Medical and Triage nursing) b. Route to dissemination identified (e.g. integration into training in urology for casualty officers & nurses (presuming there is some)) c. An approach to refreshing the learning at a sensible interval for staff turn-over The Network group will re-audit in 2012 when the guidance is in place.	Named Leads	Review next meeting
10.3 Pathology Guidelines, Palliative Care, Nephron Sparing Surgery and Localised Renal Cell Cancer - Updated			
Log No	Action	Lead(s)	Deadline
30	The Pathology, Palliative Car, Nephron Sparing Surgery and Localised Renal Cell guidelines are all finalised and available on the YCN website.	N/A	N/A

11. Service Improvement			
11.1 Electronic tertiary referral			
Log No	Action	Lead(s)	Deadline
31	<p>A Millett informed members that the YCN Board have asked for the development of a single electronic referral process to replace the multiple alerts & referral formats which were muddying the handover process and creating delays for inter provider transfers. The plan is to base a new system on the PPM platform.</p> <p>Access to PPM, training of secretaries/admin etc. will all be part of the implementation of the new system.</p> <p>A Millett agreed to circulate a draft minimum data set required for a patient transferring from a local Urology MDT to a Specialist Urology MDT to the MDS to the MDT leads for final comment by 01/12/2011.</p>	A Millett	01/12/2011
11.2 Enhanced Recovery Pathway Update			
Log No	Action	Lead(s)	Deadline
32	No further developments to report.	N/A	N/A
12. Audit			
12.1 Non Muscle Invasive Bladder Cancer Presentation			
Log No	Action	Lead(s)	Deadline
33	<p>P Melling presented the audit results from the Non Muscle Invasive Bladder Cancer Audit (2008-2009 patients).</p> <p>P Melling highlighted the limitations to the audit noting that improvements in the recording / coding of information should be made with the collection of the cancer registry dataset.</p> <p>A question and answer session followed.</p> <p>Following a group discussion it was agreed that this audit could be repeated (prospectively) with more specific data items.</p> <p>To circulate the presentation.</p>	P Melling	13/01/2012
12.2 Audit of T1a Renal Cell Cancers			
Log No	Action	Lead(s)	Deadline
34	<p>H Modi presented results from the LTHT pilot audit of T1 tumours less than 7cm and treatments given.</p> <p>A group discussion followed as to whether all units should undertake this audit.</p> <p>It was suggested they should undertake a 6 month prospective audit.</p> <p>S Jain, R Chahal and P Melling agreed to table an audit proposal at the January NSSG meeting.</p>	P Melling, S Jain and R Chahal	27/01/2012
12.3 Repeat audit - variation between pathologists			
Log No	Action	Lead(s)	Deadline
35	The MDT Leads agreed to check that all centres are prospectively undertaking the audit proforma over 12 months.	MDT Leads	Ongoing

Urology Group : Actions of the meeting held on Monday 21st November 2011 1:30pm

13. AOB			
Log No	Action	Lead(s)	Deadline
36	<p>M Stower informed the group that he was retiring, his contribution to the group was acknowledged.</p> <p>It was noted that punctuality / attendance at meetings varies.</p> <p>The group agreed that future meeting should commence at 2.00pm.</p> <p>A Paul agreed to write to members to remind them of their commitment to the meetings.</p>	A Paul	27/01/2012

Date of Next Meeting(s)

Friday 27th January 2012 2:00pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 12th June 2012 2:00pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 8th November 2012 2:00pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital