

Present:

Ms S Ronaldson	Harrogate and District NHS Foundation Trust
Ms M Wilde	Mid Yorkshire Hospitals NHS Trust
Ms A Brandom	York Hospitals NHS Foundation Trust
Mrs J Toovey	Yorkshire Cancer Network

1. Apologies

Ms T Adams, Ms P Bavill, Ms K Gould, Ms L Hunt, Ms N Toothill, Mr D Tyson, Ms L White

2. Minutes of last meeting

The minutes of the last meeting were agreed as an accurate record.

3. Lead Nurses Vision and Action Plan

June Toovey informed the group that the Lead Nurses Vision and Action Plan has been signed off by the YCN Management Board and that she hopes to use it to raise the profile of cancer nursing, particularly as part of the Annual Report.

She advised the group to create a 3 year work programme which should include components from the 'Vision' document. Given that the group is small and has other pressures such as Leeds centralisation and ward closures to deal with, it should be ensured the work programme is achievable and broken down into small pieces, so that at the end of each year some success can be demonstrated.

A group discussion took place and members looked at how to make the most of this approach. It was felt there is plenty of scope for multi-purpose working as they could link this with the work on patient pathways, meeting service improvement targets and providing quality indicators for the audit of services bought by the PCT's.

To agree a work plan at the next meeting.

Action: Sue Ronaldson to produce a draft work programme and circulate prior to the next meeting.

4. Holistic Needs Assessment

Some members attended the Network Groups Development day at Weetwood Hall on Tuesday 17th April 2007. This was a good day and quite enlightening with plenty of work and feedback. It was felt that the recent NSSG meeting was more cohesive, which perhaps reflected some of the covered that day.

5. Radiation Proctitis posters

The radiation proctitis posters were reviewed and one was selected for printing and laminating.

Action: Sue Ronaldson to take forward and distribute

6. Service improvement meeting audit/feedback

A discussion took place regarding the recent work undertaken on pathways and audit of patients going through the pathways. Members agreed this was quite hard work on in addition to day to day service delivery and although all Trusts demonstrated breeches, they were for good reasons. It was felt members could continue to learn from each other to further improve and develop services.

Further discussion took place regarding the patient pathways and how to demonstrate the CNS impact on the patient experience. Alyson Brandom and Sue Ronaldson expressed their concern regarding the transfer of the service to Leeds in Jan 2008...less than 8 months away noting that no confirmation as to whether this will be an in-reach or out-reach service has been received. A decisions on how the nursing service will be delivered can therefore not currently be made. Alyson Brandon has drafted where the specialist nurse provides assessment, information, support and specialist care along the pathways and members agreed this was a priority piece of work.

Members agreed with June Toovey's suggestion for the group to develop a specialist nursing pathway outlining how care should be delivered, excluding by whom or where. This would ensure the pathway is applicable to all patients and members of the group, across the 3 centres. This could then be audited and used to demonstrate the need for more staff if the minimum standard is not met.

June Toovey suggested they form a sub-group of specialist nurses and users to look at the 'specialist' care needs along the pathway. This could then be formally signed off by the NSSG and would be a powerful tool.

Action: June Toovey/Sue Ronaldson to form a sub-group of specialist nurses and users to look at the 'specialist' care needs along the pathway.

7. UK Prostate Link

UK Prostate Link have distributed some glossy packs with posters and contact details. This is a DOH website which aims to collate quality information into one site so that men do not have to trawl through loads of potentially inappropriate websites for high quality information. They can be found at www.prostate-link.org.uk and the link guides people to cancerbackup and prostate cancer charity and all the usual sites we recommend to men. Promotional business cards for patient information folders can be requested by ringing 01865 727876.

8. Any Other Business

Alyson Brandom was offered the CNS job at Bradford Royal Infirmary. However after much deliberation and discussion she has been unable to negotiate satisfactory terms and has decided to stay in post at York.

Marie Wilde asked that future meetings are not held on a Wednesday. As the next two meetings are already confirmed this will be considered in 2009. It was agreed that any interim meetings will not be scheduled on a Wednesday.

9. Date of Next Meeting(s)

Wednesday 12th September 2007 2:00 pm
Education Centre, Harrogate District Hospital

Wednesday 5th December 2007 2:00 pm
Education Centre, Harrogate District Hospital