

Actions of the meeting held on
Friday 19 December 2008, 10:00

Yorkshire Cancer Network

The Board Room, 3rd Floor, Trust Head Quarters, Harrogate District Hospital

Present:

Ms S Ronaldson (Chair)	Harrogate and District NHS Foundation Trust
Ms K Gould	Leeds Teaching Hospitals NHS Trust
Ms M Wilde	Mid Yorkshire Hospitals NHS Trust

Apologies

Ms A Brandom, Mr D Tyson, Ms L White

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
25	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
3. Kings Assessment Tool - Feedback			
Log No	Action	Lead(s)	Deadline
26	<p>The Group discussed the Kings Assessment Tool and agreed it is something they could work with, the Group welcome an IT system that will handle and communicate this data: in the form of PPM when available.</p> <p>K Gould suggested the Group use the Easy Care system which has been adopted in Leeds as this is already up and working.</p> <p>K Gould to circulate a copy to the Group.</p>	K Gould	19/01/2009
4. Patient Information and User Involvement			
Log No	Action	Lead(s)	Deadline
27	<p>L White unable to attend the meeting to discuss Patient Information and User Involvement.</p> <p>To be carried forward to the next meeting agenda.</p>	E Jehan	17/02/2009
5. Nomination of Chair/Vice Chair			
Log No	Action	Lead(s)	Deadline
28	<p>The Group agreed there were not enough members in attendance at the meeting to fairly nominate a new Chair and Vice Chair.</p> <p>S Ronaldson has agreed to carry on the role of Chair until a time when the meeting attendance is higher to ensure a fair vote.</p> <p>M Wilde has agreed to take on the role of Vice Chair.</p> <p>Both S Ronaldson and M Wilde are happy to step down should any member of the Group wish to nominate themselves for the role.</p> <p>To be carried forward to the next meeting agenda.</p>	E Jehan	17/02/2009

6. Peer Review			
Log No	Action	Lead(s)	Deadline
29	M Wilde was unable to present to the Group on Peer Review. To be carried forward to the next meeting agenda.	M Wilde	17/02/2009
7. Meeting Dates and Work Plan for 2009			
Log No	Action	Lead(s)	Deadline
30	The dates and times for the 2009 meeting have been set for alternate days and times to ensure maximum attendance: <ul style="list-style-type: none"> • Tuesday 10th Match 2-4pm • Friday 19th June 10am-12pn • Tuesday 15th September 2-4pm • Friday 18th December 10am-12pm <p>All meetings will take place at Harrogate District Hospital, confirmation of meeting room or any changes will be circulated nearer to the time.</p> <p>E Jehan to circulate dates to the Group.</p>	E Jehan	09/01/2009
8. Any Other Business			
Log No	Action	Lead(s)	Deadline
31	The penile pathway was sent by A Millet to S Ronaldson for discussion at the meeting. <p>All members of the Group agreed that there is no need for the Unit CNS's to have feedback from the centre after the patient has been seen as their involvement stops once the patient has been sent across to Leeds. Should there be occasion for the patient to come back locally for a procedure then they'd like to know if there is something they can help with.</p> <p>The Group had some concern about the Holistic Assessment being done at diagnosis in the units as not all CNS's meet the patient prior to referral to Leeds. The Group agreed it may be more realistic for the Central CNS to do the Assessment as this is the person the patient will have a more meaningful relationship with.</p>	N/A	N/A

Date of Next Meeting

To be scheduled