

Yorkshire Cancer Network Urology Oncology Nurses Group

Minutes of meeting held on
Monday 13th November 2006, 1.30pm
Room 1, YCRN Conference Suite, Ida Nurses Home, Cookridge Hospital

Present:	David Tyson (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
	Tracey Adams	Calderdale & Huddersfield NHS Trust
	Marie Wilde	Mid Yorkshire Hospitals NHS Trust
	Alyson Brandom	York Hospitals NHS Trust
	June Toovey	Yorkshire Cancer Network

1. Apologies

Apologies were received from Paula Bivil, Kathy Gould, Carolyn Gosney, Lorraine Hunt, Sue Ronaldson, Nona Toothill and Lisa White.

Tracey Adams CNS Urology Oncology at Huddersfield Royal Infirmary was introduced and welcomed to the group.

2. Minutes of last meeting

Were agreed as being an accurate record.

3. Matters arising

• Key Worker

Marie Wilde and Alyson Brandom have discussed with colleagues in the region the documentation relating to the Key Worker Quality Measure. It was agreed that the 2 page document being used in Bradford and Harrogate would be valuable to use if an additional page to be sent to GPs is added. The content of the documentation is similar at all sites and includes a statement of diagnosis, a brief outline of discussions that have taken place, the next stage in the patients journey and a record of the information and supportive literature that have been provided.

During discussions it was brought to group's attention that these documents are used almost exclusively in the out patient setting. Further work must be undertaken on informing the patients GP within 24 hours of a cancer diagnosis (for in-patients).

4. Documentation of Specialist Nurse interventions

Most Trusts are looking into computerised systems some of which would enable specialist nursing documentations to be recorded and activity data produced. The group therefore felt it was not practical to spend time undertaking work on this until there is further clarity on what the computerised systems can deliver.

5. Feedback from Network Groups

A discussion regarding the timing of pathways took place. Marie Wilde has undertaken a considerable amount of work on this and agreed to send Lucy Carroll documents for with the minutes.

ACTION: Marie Wilde to send Lucy Carroll documents on the timing of pathways for circulation with the minutes (actioned 14.12.06)

6. Planning and priorities 2006-07

June Toovey gave feedback from the YCN Urology Group Planning and priorities meeting that took place on

ACTION: Lucy Carroll to circulate a copy of the minutes (*meeting not minuted*)

7. Any other business

The future of the YCN Urology Nurses Group was discussed. Members agreed at present the voice of nursing on the site specific groups is not sufficiently strong enough and therefore felt the nursing group has a role to play. It was proposed the group reduce the number of meetings per year to quarterly. Sub-groups to work on specific issues will be established as required.

It was highlighted that the group require the appointment of a new Chair and Vice Chair. This will be addressed at the next group meeting. It is expected that each member of the group will take on the role of Vice Chair/Chair at some point in time. Please send nominations to Lucy Carroll.

ACTION: Nominations for Chair and Vice Chair to be sent to Lucy Carroll by Friday 22nd December 2006

8. Date of next meeting

****Tuesday 19th December 2006 Cancelled****

**Monday 29th January 2006, 1.30pm
YCRN Room 1, Ida Nurses Home, Cookridge Hospital**