

## BRADFORD USER PARTNERSHIP GROUP

### ANNUAL GENERAL MEETING

**Friday 21<sup>st</sup> September 2007**

**Present:** Alice Brown; Lilibet Czyzewska; Moira Dailey; Rod Dailey; Margaret Dalgety; Helen Hey (Upper GI Nurse & Lead Cancer Nurse); Tracey Hiley; (Lung Nurse Specialist); Sue Hodgson; Narges Kazmi; Brian Magson; Linda McAlroy (Chair); Barbara Roberts; Peter Sale; Colin Sloane and David Woodhall.

**Apologies for Absence** were received from Sheena Firth and David Bland.

- 1) **Minutes of the meeting on 22<sup>nd</sup> August** were approved with two matters arising:
  - (a) Victoria Hall is in Saltaire not Shipley.
  - (b) Letter from Rose Stephens – the good news is that we now have a new lead cancer nurse. Although part-time it is an improved situation and congratulations were offered to Helen Hey. Regarding the Friday clinics, Tracey Hiley said that it should be possible to change these and this will be kept on our work plan. There has been some progress with regard to car parking, though David Woodhall asked that a letter be sent to the parking superintendent to draw attention to abuse of 20 minute parking which needs closer supervision as people park for longer and often disabled people park there instead of designated disabled parking places. Perhaps notices could be put up and it may also be a good idea to offer reduced parking charges at Smith Lane to encourage people to park there. Colin will write to Miles Scott with a copy to head of Estates. However, concessionary parking forms can now be obtained from the PALS office and forms can be signed by CNS nurses and ward matrons so that is an improvement.
- 2) **A look back over the year** – Linda felt that her year in office had gone very quickly and that a major success had been the “Managing the Stress of Cancer” booklet which had been very well received. Helen and Tracey confirmed that they had received very positive feedback and Colin had sent the booklet to other towns. Linda also thanked Colin for his hard work in setting up the web site which is also proving very worthwhile. Visits had been made to Yorkshire Cancer Network and to meetings with local groups of YCN members. Linda also enjoyed being involved with West Yorkshire Universities Service User Involvement project which has met 4/5 times, hearing about cancer journeys and other illness journeys. Topics were very emotional and will now be taken out to doctors and specialist nurses. Moira Dailey and David Woodhall agreed these were really worthwhile meetings. One of the main issues was the giving of bad news. This year we had lost two members – Harold Long and Brenda Leach. Linda told us how Brenda had influenced her to join the centre and she and Harold will both be sadly missed. The letter to Rose appears to have been well received and there has already been an improvement in pharmacy with the appointment of two new staff

members. A busy time ahead with the new building and other projects and Linda will be happy to serve as Chair for another year. Linda then thanked all group members for their loyalty and hard work and Margaret for taking the notes of all the meetings.

Colin added his thanks and also thanked Linda herself for chairing the meetings. He also thanked David Woodhall as vice chair, Lillibet as treasurer and Margaret as secretary and presented Margaret and Linda with flowers. Colin also agreed that some issues have become more positive especially pharmacy which has been an ongoing topic at our meetings for six years.

- 3) **Treasurer's Report** – copies of the report were passed round with thanks expressed to Lillibet. Our new balance is £93.37.
- 4) **Helen Hey** spoke about her now role as Lead Cancer Nurse which has been reviewed since June Toovey left. Helen feels that the quality of procedures is most important and will emphasise this. She will forward a copy of her job description to Colin to give the group a better idea of what she does. She is still Upper GI nurse and the Lead Cancer Nurse position has become part time. In this capacity Helen will be responsible for user involvement, education, communication skills research and audit. She is unable to take on a large project at present but will liaise with Colin and will also make sure we know what the cancer nurse specialists are doing. Her post will be reviewed later. Helen will also support the November event with Colin. Moira asked about the projects which June was involved in and Helen will look into all these as soon as possible. Helen plans to meet with June in October to decide which areas to concentrate on first. When Helen is settled. Linda and Colin will meet with her to discuss user involvement, bearing in mind that her post is part time.
- 5) **Reports and Feedback** (a) Peter had attended a PPI Forum and heard of the appointment of Helen. (b) Linda reported on a joint project with Bradford and Preston Universities using technology to create a virtual community project to be used for the training of doctors and student nurses. Three people from Bradford and three from Preston talked about their ill health journeys which were then conveyed via computer by actors. This project is still in the developmental stage but is interesting, particularly to have an overview of the portfolio being built up. Participants from this group are David and Joan Woodhall, Linda McAlroy, Sue Hodgson and Alan Perfitt. Documentation is to be completed by end October and minutes may be shared at a future meeting of this group. Linda also shared her experience of being a simulated patient with breast cancer at the request of Dr. Anne Raine, assessing two students – a doctor and a nurse.

David said there had been discussion on good and bad experiences, problems faced, financial aspects and felt it had been very worthwhile attending. Colin asked if the stories will be on a web site but they will only be used at the universities and not for general use. A password is needed to access and there is a copyright issue. They may eventually be shared with the wider community but this poses questions of ownership of stories, legal questions and the impact on families. Moira and Rod had been involved in a similar project in radiography with several universities which aims to make training at different universities

more uniform. It is hard to establish a relationship with radiographers but it was agreed that this had also been a worthwhile project to be involved with.

© Colin mentioned the Cancer in the Community event on Thursday 22<sup>nd</sup> November at Victoria Hall, Saltaire. The second steering group meeting had been held and registration forms are now ready. There will be presentations and short talks in the morning, followed by five workshops regarding different steps on the cancer journey – Pre diagnosis, tests/diagnosis, treatment, discharge and rehabilitation. There has been good interest from health professionals and the community and notices will be sent to all GP surgeries. Facilitators for groups are needed and Colin will set up training one day during the previous week.

(c) Wednesday 26<sup>th</sup> September at 11 a.m. there will be a meeting of Yorkshire Cancer Network user partnership group at Cookridge Hospital to include lunch.

**(6) Any other Business** - Dr. Anne Raine had passed to Linda some tickets for a fashion show on 10<sup>th</sup> November at the Hilton Hotel in aid of the Lord Mayor's Appeal which this year will support Bradford Cancer Support and the Ear Trust.

**Next meeting Wednesday 24<sup>th</sup> November 6.30 – 8 p.m.**